



**OXFORDSHIRE
COUNTY COUNCIL**

**Action and Recommendation Tracker
Performance & Corporate Services Overview & Scrutiny Committee**

Councillor Eddie Reeves, Chair | Tom Hudson, Principal Scrutiny Officer, tom.hudson@oxfordshire.gov.uk

The action and recommendation tracker enables the Committee to monitor progress against agreed actions and recommendations. The tracker is updated with the actions and recommendations agreed at each meeting. Once an action or recommendation has been completed or fully implemented, it will be shaded green and reported into the next meeting of the Committee, after which it will be removed from the tracker.

KEY	No progress reported	In progress	Complete
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Recommendations:

Meeting date	Item	Action/recommendation	Responsible person	Completion date	Last reviewed	Update/response
30/09/22	Citizens' Jury	That the Council develops a clear plan as to how any future Citizens' Juries would best be incorporated within the wider policy-development and decision-making processes of Council.	Claire Taylor			Response provided by Cabinet (Accepted). Further update on progress made at following Performance and Corporate Services OSC meeting.

KEY	No progress reported	In progress	Complete
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Actions:

Meeting date	Item	Action/recommendation	Responsible person	Completion date	Last reviewed	Update/response
30.09.11	Property Strategy	The Scrutiny Officer organises a briefing with officers on any additional information within the Property Strategy report going to Cabinet.	Tom Hudson		30.11.22	The Scrutiny Officer did seek to arrange this, but was given incorrect advice as to the timing during a period when key officers were unwell. The report came to Cabinet earlier than was advised, and by the time this was picked up on it was too late to arrange a briefing.
30.09.22	Work plan	Add review of Law and Governance to work plan for next year	Tom Hudson		30.11.22	The proposer of this action, Cllr Mallon has suggested that the Committee's Democratic Processes review covers the areas he wanted to look at.
30.09.22	Work plan	Add a six month review of the Comms Strategy to the Committee's work plan for April	Tom Hudson	01.12.22	01.12.22	Added to the Committee's proposed work plan for the 09.12.22 meeting
30.09.22	Work plan	Change consideration of the work plan to the start of the meeting	Tom Hudson		01.12.22	This request has been noted but the specific practicalities of the current Budget meeting make it inadvisable to implement. The change will be made for the January 2023 meeting.
30.09.22	Work plan	Invite Future Oxfordshire Partnership members to attend the briefing on	Tom Hudson		01.12.22	The organisation of this briefing has not progressed owing to the departure of a member of staff in the Scrutiny team.